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8 September 1959

MEMORANDUM FOR: Chief, Document Division

THRU : Chief, Analysis Branch

SUBJECT : Change in Abbreviations of Security Classifications Used in the Intelligence Publications Index

25X1

1. [redacted] visited the IPI operation last week and suggested that our abbreviations of security classifications were unnecessarily long. He felt by shortening them to letter abbreviations, it would decrease the length of our entries and thereby save printing space.

2. It is therefore suggested that the following abbreviations be made:

From	To
Sec	S
Conf	C
GET Use Only	GUO
Restricted	R
UNCLAS	U
REFORN	E
Cont'd Control	CC

3. If this change is agreed upon, the abbreviation lists should be dated 1, 1960 in order to have a single abbreviation list for an issue of the cumulation.

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[redacted]
Chief, Special Section

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